

# SEWUESE YAJI AONDO

graceceya@gmail.com  
08060025398

## PERSONAL DETAILS

Address NO 3 IDS close Old  
G.R.A , Makurdi, Benue  
State.

Date of  
birth 07-09-1984

Gender Female

Nationality NIGERIA

Marital  
Status Married

Languages  
known English

## CAREER OBJECTIVE

To effectively function in the delivery of services to the organisation. To contribute towards the achievement of managerial goals, objectives and man power development through good working skills , experience and knowledge, sense of responsibility, dedication and initiation of certain work strategies that will promote organisational goals.

## ACHIEVEMENTS

### Training workshop

Skill acquisition trainings

## REFERENCES

**N .I IORON ESQ**  
LAWYER/LECTURER  
BENUE STATE  
UNIVERSITY  
MAKURDI  
niioron@gmail.com  
08036538667

**A.I EBHODAGHE**  
H.O.D LEGAL DEPARTMENT  
INEC OFFICE MAKURDI

## EXPERIENCE

Jan 2002-Oct 2006

### SALES MANAGER

Amsy Mini mart

Sales, purchasing and supply, keeping of accounting records,supervision of staff and maintaining the corporate image of the organisation.

Dec 2015-Feb 2016

### RESEARCH ASSISTANT

Oxford Policy Management

Collection of data, conducting interviews and uploading results.

Jul 2016-Jun 2017

### LEGAL RESEARCH ASSISTANT

INDEPENDENT ELECTORAL COMMISSION (INEC)  
MAKURDI.(NYSC)

Researching on legal issues, documentation, drafting and filing of documents.

Apr 2018-Jul 2018

### GRADUATE/ STUDENT EXTERN

V.V TARHULE & CO.( FRATERNITY CHAMBERS) MAKURDI,  
BENUE STATE, NIGERIA.

REVIEW OF CASE FILES, LEGAL DOCUMENTATION, LEGAL DRAFTING AND RESEARCH, LEGAL REPRESENTATION, UNDER STUDY OF PRINCIPAL.

## EDUCATION

Jan 2002 - 2018

### BL

Percentage :100

NIL

NIGERIA LAW SCHOOL BWARI, ABUJA.

Dec 2015 - 2018

### AICMC

Percentage :100

INSTITUTE OF CHARTERED MEDIATORS AND CONCILIATORS  
ABUJA, NIGERIA.

NIL

Jul 2016 - 2017

### NIM

Percentage :100

NIGERIAN INSTITUTE OF MANAGEMENT

NIL

Apr 2018 - 2016

### HSE PROFESSIONAL

Percentage :100

NOVELLE CENTRE

NIL

- 2007

### SSCE

Percentage :100

NIL

NATIONAL EXAMINATIONS COUNCIL, NIGERIA.

- 2004

### DBM(DIPLOMA IN BUSINESS MANAGEMENT)

Percentage :100

NIL

BENUE STATE UNIVERSITY, MAKURDI, NIGERIA.

- 2002

### SSCE

Percentage :100

NIL

NATIONAL EXAMINATIONS COUNCIL, NIGERIA.

- 1998

### JSCE

Percentage :100

NIL

NKST COLLEGE MKAR, BENUE STATE

- 1995

**FSLC(FIRST SCHOOL LEAVING CERTIFICATE)**

Percentage :100

NIL

MARIE CLAIRE NURSERY AND PRIMARY SCHOOL, IKEJA,  
LAGOS.

## SKILLS

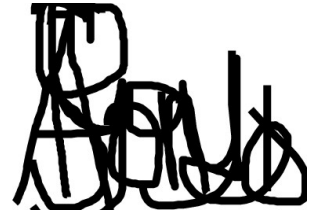
Fashion : Fashion designer  
Catering : Baking  
Cosmetology : Production of cosmetics  
Oil production : Coconut oil extraction

## HOBBIES

Learning creative Skills, cooking new dishes and

## DECLARATION

I SEWUESE YAJI AONDO, declare that all of the information contained herein is to the best of my knowledge true.



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